



# HOLYPORT COLLEGE



**CADET FORCE ADULT VOLUNTEER**  
**(Monday afternoons during term time,  
3 weekends & 1 week per year)**  
**Candidate Information**

# WELCOME

Welcome to Holyport College. I hope, as you read on and learn more about this very special opportunity, you will become more and more excited about joining the Holyport CCF team.

The appointed person will support the Holyport contingent of the Eton College Combined Cadet Force (CCF). This is an exciting time for the Holyport CCF which is being relaunched in January after a break of just over two years. The Holyport CCF is part of the Eton College CCF which, founded in 1860, is the oldest in the country. Much of the CCF training will take place at Eton College on Monday afternoons between 1:50 and 3pm (April to October) and 2pm to 4pm (October to April). However the commitment also includes participation in three weekends a year and attendance at a week long Summer camp (first camp in Summer 2027).

Holyport College was the country's first state boarding free school, opening in 2014. It is a distinctive, fully subscribed secondary school with over 650 pupils, over 200 of whom are boarders. Holyport College has a unique strategic and very close working partnership with its nearby sponsor, Eton College of which the CCF is a good example. With the help of a strong boarding ethos, it has managed to create a "joyous place to learn" which offers students the best of both state and independent education.

The post holder will work closely with Crawford Wilson who is the key staff member for the Holyport Contingent and Major Rosie Caulfield who is the Contingent Commander of the Eton College CCF.

[This promotional video](#) for the Eton CCF (filmed before the partnership with Holyport) give a flavour of some of the activities involved. If this is a role that excites you and you believe you have the requisite enthusiasm for this role, we would be delighted to hear from you.

**Alastair Ingall  
Headteacher**



*"Boarding staff have excellent links with wider professional networks. For example, they work closely with child and adolescent mental health services, specialist health and well-being professionals and children's services. "*

OFSTED March 2025

# HISTORY AND OVERVIEW

Holyport College (pronounced Hollyport) is a state boarding and day school for boys and girls aged 11–18 located in Berkshire. It was the first state boarding free school in the UK, and it is currently full to capacity, catering for just over 600 pupils, more than 200 of whom board. The doors opened to its first students in September 2014, with the Sixth Form provision beginning in September 2017.

Years 7–11 are non-selective, but the Sixth Form, with over 200 pupils, is academically selective. Holyport College is a state school but, like some other state boarding schools, has a long school day for everybody, finishing at 5.00pm. The extended day affords the opportunity to offer a huge range of co-curricular activities to suit all tastes, with participation in the programme compulsory for all students. Whilst the College has certain elements which are deliberately modelled on a traditional private boarding school, the aim is to emulate the best of both the state and independent sectors. In terms of funding, approx. 50% comes from state, and approx. 50% comes from boarding fees.

Holyport College is exceptionally proud of its close partnership with Eton College which aims to become the gold standard by which other state and independent school collaborations are judged. Through this partnership, the lives and education of every student at Holyport College are significantly enriched on a regular basis. Eton College, founded by Henry VI in 1440, is situated just a few miles away from Holyport, near Windsor. Whilst Holyport College may be a relatively new school, it is fortunate to be able to draw on Eton's heritage and experience. The partnership has allowed Holyport to forge links at a number of levels, including governance, the sharing of facilities, the creation of enrichment opportunities, the establishment of an educational research and innovation centre at Holyport and through positive staff and student interactions. That said, Holyport College is not Eton College. It has a unique and strong personality of its own which is distinctive, exciting and a little bit quirky.

Holyport continues to develop and improve at a remarkable pace and recent initiatives include:

- ◆ the introduction of iPads for every student (September 2024).
- ◆ the opening of three new Eton Fives courts (October 2024).
- ◆ The development of a new Performing Arts Centre, planning application granted (November 2024).
- ◆ The reintroduction of a joint Combined Cadet Force (CCF) with Eton College (January 2026)
- ◆ Planning to introduce A Level and GCSE Business Studies and Design Technology to the curriculum (September 2026 & 2027 respectively)

Holyport College was last inspected as a boarding school by Ofsted in March 2025 and graded outstanding in every category.

The College is located on Ascot Road in Holyport, a suburban village in the parish of Bray, about two miles south of Maidenhead town centre in leafy Berkshire. The village has a doctor's surgery, a newsagent, a grocery, a butcher, a small café and a hairdresser, as well as the post office and four pubs.

It is well connected: located 4 minutes from the M4 (junction 8/9) and 7 minutes from Maidenhead railway station (Elizabeth line and GWR).



# ROLE DESCRIPTION

## Attendance

- Every Monday afternoon during term time at Eton or Holyport
- Compulsory attendance on the 3 training weekends and summer camp

## Training

- Attend the CFAV course to get qualified (1 week in total). CFAVs will be signed up for the course when they have sufficient experience to undertake the course (approx. 12 months)
- Learn through attendance and involvement in weekly training

## Supervision & Leadership

- Support young people and encourage them to take part in challenging and inspiring activities
- Supervise CCF cadets during training activities and on transport to and from training activities

## Conduct

- Adhere to the College staff code of conduct and other College and CCF policies



# PERSON SPECIFICATION



## Experience

- There's no set profile for Cadet Force Adult Volunteer, and you don't have to have any military experience. Our volunteers come from all walks of life; what matters is that you enjoy working with young people and want to help them grow into confident, responsible adults.
- If you're ready to dedicate an afternoon every week (during term time) CFAV might just be what you're looking for.
- By supporting young people and encouraging them to take part in challenging and inspiring activities, you'll not only make a difference in their lives but also enjoy a strong sense of personal achievement. Plus, you'll have the chance to work as part of a team, meet new people, and make lasting friendships.



# REMUNERATION AND BENEFITS

This is not a salaried role but there are many benefits:

- VA (volunteer allowance) days: paid day for courses, weekends, trips (pay ranges from £60-£100 depending on rank)
- CCF Branded AT kit – All staff will get a CCF Berghaus waterproof jacket, down jacket and t-shirt
- Paid for courses – First Aid, shooting, adventure training courses all paid for (and you get paid!)
- Tailored Number Ones for formal parades (Tattoo and Remembrance)
- Termly meal out, occasional lunches, extra food (in addition to rations) on training weekends

The post will be offered subject to the necessary pre-employment checks including references, medical fitness and enhanced DBS checks.



*“The extended day – 8.30am to 5pm for all pupils, boarding and day – is the School’s secret sauce... The long afternoon allows time for a phenomenal co-curricular programme with offerings ranging from mindful colouring to real tennis, Young Enterprise to ballet.”*

GOOD SCHOOLS GUIDE

# APPLICATION PROCESS

Applications should be submitted by email to [careers@holyportcollege.org.uk](mailto:careers@holyportcollege.org.uk) and must include:

- ◆ A fully volunteer application form which can be downloaded from the College website [here](#)
- ◆ Completed References & Monitoring and Equal Opportunities forms, also available on the College website

The process is as follows:

- ◆ When you submit your application, you will receive an email of acknowledgment from The College confirming that we have received it. If you have not received an acknowledgment within two working days of your application, please email us at [careers@holyportcollege.org.uk](mailto:careers@holyportcollege.org.uk) or call [01628 640 157](tel:01628640157)
- ◆ Discussions with the Headteacher will take place at the College shortly after the closing date
- ◆ The postholder will start in January 2025 or as soon as possible thereafter

## DISCLOSURE AND BARRING SERVICES

All applicants must be prepared to undergo screening to confirm their suitability to work with children and young people.

## SOCIAL MEDIA

The College will undertake appropriate social media checks for all candidates invited to interview.

## EQUAL OPPORTUNITIES

Holyport College welcomes applications from all sectors of the community.

Holyport College reserves the right to check the accuracy of statements made as part of an application process. Those submitting an application are deemed to have given consent to such checks being made.

All staff must abide by the Code of Conduct for Staff and Volunteers at Holyport College.

This role is exempt from the Rehabilitation of Offenders Act 1974 so candidates must disclose information about spent, as well as unspent convictions.

