



HOLYPORT  
COLLEGE

## Donation Form

### Charity Gift Aid Declaration

To make a regular or a one off donation, please complete the Gift Aid declaration below and return it to:

*The Holyport College Foundation, Holyport College, Ascot Road, Berks SL6 3LE*

UK tax payers who complete this form enable the Foundation to recover an additional 25% in gift aid.

I want to Gift Aid this donation and any future donations I make to the Holyport College Foundation.

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax in the current tax year than the amount of Gift Aid claimed on all my donations it is my responsibility to pay any difference.

Title: \_\_\_\_\_ First name or initial(s): \_\_\_\_\_ Surname: \_\_\_\_\_

Home address (including postcode): \_\_\_\_\_

Signed by: \_\_\_\_\_ Name: \_\_\_\_\_ Date: \_\_\_\_\_

Please notify the Foundation if you:

- want to cancel this declaration
- change your name or home address
- no longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

### Standing Order Mandate

To make a regular donation please additionally complete the part the form below.

Name of your Bank or Building Society: \_\_\_\_\_

Branch Address (including postcode): \_\_\_\_\_

Name of Account Holder: \_\_\_\_\_

Account Number \_\_\_\_\_ Sort Code: \_\_\_\_ - \_\_\_\_ - \_\_\_\_

I would like to make a regular donation of £ \_\_\_\_\_ to the Holyport College Foundation on the \_\_\_\_th day of every week/  
month/ year (delete as appropriate)

Signed by: \_\_\_\_\_ Name: \_\_\_\_\_ Date: \_\_\_\_\_

### Donations can also be made by directly into the Foundation bank account as detailed below:

Account name: Holyport College Foundation

Account number: 85208568

Sort code: 30-94-28

Reference: Yourname

### Purpose of Gift

I would like this donation to be allocated to (please tick one):

- ☐ Unrestricted (preferred)
- ☐ Co-curricular & enrichment
- ☐ Facilities
- ☐ Bursaries
- ☐ Other (please specify) \_\_\_\_\_