



HOLYPORT COLLEGE

TRAVEL BEHAVIOUR CODE

All pupils at Holyport College will use College transport to either get to or from school each day, to get to sports fixtures or to go on school trips. Most pupils will behave responsibly. However, from time to time, some pupils will not conform to reasonable behavioural expectations. This Travel Behaviour Code outlines our minimum expectations for every pupil at the College. It is not an exhaustive list and the Head Master will make the final decision with regards to what is and isn't acceptable behaviour.

YOUR PICK-UP POINT

- You are responsible for getting to your bus's pick-up point
- Arrive at the pick-up point before your bus is due - the bus will run to a timetable and will not wait if you are late
- When the bus arrives, wait for it to stop - never push or rush for the door
- If a bus is late, be prepared to wait at the pick-up point for 20 minutes but no longer – agree with your parents what to do if the bus does not arrive (e.g. return home or go to a friend's house to organise alternative transport)

KEEPING SAFE WHEN GETTING ON AND OFF THE BUS

- Queue sensibly, well away from the edge of the road.
- Get on and off the bus in an orderly way so you do not hurt yourself or other passengers
- You need to cross the road once you have left the bus, make sure the bus has been driven away so you can see other vehicles and their drivers can see you

ON THE BUS

- Stay in your seat once you are on the bus and always use the seatbelt if one is provided
- Do not speak to or distract the driver unless there is an emergency
- Do not use emergency exits or doors unless the driver instructs you to, or if there is a genuine emergency

- Do not eat, drink or smoke on the bus
- Foul, abusive language and bullying will not be tolerated
- Do not throw items in the bus or from the bus
- Do not damage the inside or outside of the bus - if damage is caused the police may be contacted and you will be liable for repair costs
- If the bus breaks down or is involved in an accident, follow the driver's instructions - do not leave the area unless given specific approval by the driver
- Never try and get on and off the bus whilst it is moving

You need to be aware that some bus operators the College may use from time to time monitor the behaviour of passengers using CCTV. CCTV footage will be used as evidence if drivers or passengers are hurt or the bus damaged.

Please tell a teacher, parent or driver about any bad behaviour or bullying you see.

Holyport College takes the safety of its pupils and drivers seriously and anyone whose behaviour causes concern may be punished in school for things which happen at the bus stop or on College transport. Pupils may be temporarily or permanently banned from using College transport should the Head Master, Deputy Head Master or House Principal consider their behaviour to be such as to warrant this sanction. All pupils using College transport, their parents and carers are subject to this Travel Behaviour Code

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