



## CAREERS EDUCATION

## PROGRAMME 2018-19

*Putting your future in your hands*

### OVERVIEW:

At Holyport College we believe it is never too early to start thinking about your career and, as a result of this, we have worked with our partners at Eton College to significantly enhance our careers education programme for 2018-19. Careers education starts from Year 7 and students can expect a wide variety of activities to enhance their careers and work related education including:

- Regular opportunities to explore future careers during weekly Personal Development lessons (previously PSHE)
- Regular scholars' lectures from professionals in a variety of industries
- Regular talks by visiting professionals
- 1-1, impartial careers interviews with an expert advisor at appropriate points in their educational journey
- Access to (and time and support) to utilise online careers packages such as eCLIPS (for younger students) and UNIFROG (for Sixth Form students)
- The opportunity to attend careers fairs with a range of employers both in school and elsewhere
- The opportunity to attend workshops focusing on future career options, employability and workplace skills
- Impartial advice on alternative educational pathways and qualifications beyond the Holyport context
- The opportunity to undertake work experience and to attend local businesses
- The opportunity to attend careers events at Eton College

### OUR CAREERS TEAM:

**Mr Alford:** Head of Sixth Form, Careers Lead: [g.alford@holyporthcollege.org.uk](mailto:g.alford@holyporthcollege.org.uk)

**Ms Smyth:** Personal Development Curriculum Coordinator: [n.smyth@holyporthcollege.org.uk](mailto:n.smyth@holyporthcollege.org.uk)

**Mrs Matovu:** Careers Coordinator: [r.matovu@holyporthcollege.org.uk](mailto:r.matovu@holyporthcollege.org.uk)

**Hannah Weeks:** Independent Careers Advisor (please contact through Mrs Matovu)

### OUR OFFER:

*Please note that this offer is provisional as of July 2018 and, whilst the actual offer is unlikely to vary significantly from here, there may be some small changes to the structure depending on the availability of external partners. Dates and events should be confirmed by the end of September 2018.*

#### YEAR 7

- "World of Work" topic in Personal Development Lessons
- Completion of "Careers Wizard" in eCLIPS to test skills and interests
- "Introduction to Careers" workshop with external facilitators
- 1-1 conversation with form tutors about career interests and aspirations
- Get involved in sport and co-curricular activities
- Talk to adult friends and family about their careers

#### YEAR 8

- “Your Future” topic in Personal Development Lessons
- Completion of “Careers Wizard” in eCLIPS to test skills and interests
- “Introduction to Careers” workshop with external facilitators
- 1-1 conversation with form tutors about career interests and aspirations
- Get involved in sport and co-curricular activities
- Talk to adult friends and family about their careers
- Attend Holyport College Careers Fair

## YEAR 9

- Use eCLIPS in Personal Development lessons to research future career options
- Externally facilitated “World of Work” workshop
- Externally facilitated “Alternative Pathways” workshop
- Opportunity to attend a Scholars’ Event
- Opportunity to join Young Enterprise Club
- Attend Holyport College Careers Fair

## YEAR 10

- CV writing and job applications in Personal Development lessons
- “Business Insight Day” at local business
- Externally facilitated “World of Work” workshop
- [Morrisby Testing](#) and follow up 1-1 interview and report
- Attend Holyport College Careers Fair
- Attend Scholars’ events

## YEAR 11

- Support in applying for Sixth Form providers in Personal Development lessons
- Introduction to University and Higher Education in Personal Development lessons
- Update CV and improve interview technique in Personal Development lessons
- Careers Seminars from visiting professionals on Monday afternoons
- 1-1 careers interview with independent advisor including a written report to be shared with parents/carers
- Opportunity to attend Eton College careers fair
- Opportunity for some students to attend “Future Leaders” course at Eton College
- Use extended Summer for volunteering or work experience

## LOWER SIXTH

- Externally facilitated “Creating Your Personal Brand” workshop
- Introduction to UNIFROG which provides full support for researching and completing the UCAS process
- Attend UCAS conference at University of Surrey
- Workshop on drafting your UCAS personal statement
- Opportunity to participate fully in Eton Societies
- Opportunity to attend Eton VocSoc meetings
- Opportunity to participate fully in Holyport Scholars’ events
- Opportunity to join Holyport College-Eton College Investment Club
- Complete work experience in July
- Weekend trips to University Open events for boarders. Students welcome to organise their own trips to Open Events
- Specific programme of additional activities for students applying to Oxbridge
- Opportunity to complete the Extended Professional Qualification
- Individual support with UCAS application from tutor
- Opportunity to access careers enrichment events such as: 3VB Law Day, visit to National Physics Laboratory, Engineering enrichment trips etc.

- Degree Apprenticeships Workshop with external facilitator

## UPPER SIXTH

- 1-1 careers interview with independent advisor including a written report to be shared with parents/carers
- Opportunity to participate fully in Eton Societies
- Opportunity to attend Eton VocSoc meetings
- Opportunity to participate fully in Holyport Scholars' events
- Opportunity to join Holyport College-Eton College Investment Club
- Update CV
- Plan Gap Year (if appropriate)
- Interview practice (if appropriate)
- Weekend trips to University Open events for boarders. Students welcome to organise their own trips to Open Events
- Specific programme of additional activities for students applying to Oxbridge
- Study support for A-Levels
- Opportunity to complete the Extended Professional Qualification
- Individual support with UCAS application from tutor
- Opportunity to access careers enrichment events such as: 3VB Law Day, visit to National Physics Laboratory, Engineering enrichment trips etc.
- Degree Apprenticeships Workshop with external facilitator