

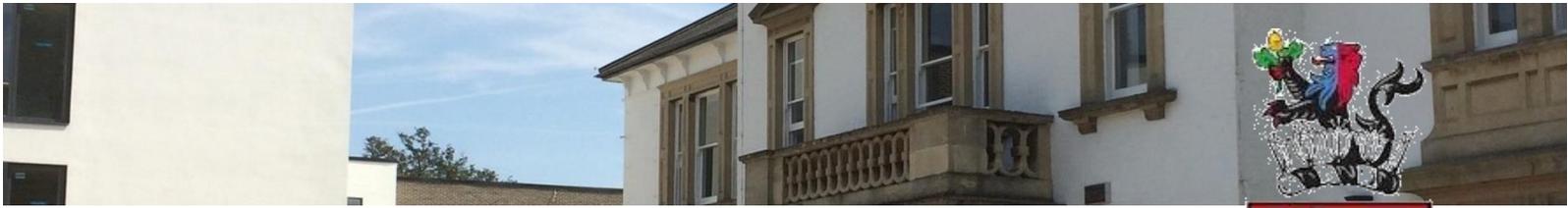
CANDIDATE INFORMATION PACK

HEAD OF MATHEMATICS

Why work for us?

- A genuine commitment to staff wellbeing and to ensuring that all colleagues can maintain an appropriate work/life balance. Our staff are listened to and valued
- A school where teachers really can teach: students behave very well at Holyport College and they want to learn. Teachers at Holyport College will teach across the full age and ability range however we will always work to make sure that we take their strengths and preferences into account
- Two additional weeks holiday per year compared to the average state school: our October half term is two weeks long and our Christmas holiday is three weeks
- Extensive opportunities for international travel: no member of staff will be asked to do this if they don't want to however we have regular trips to Iceland, the Alps, Spain, France, Italy and to the USA
- Exceptional opportunities for CPD through our partnership with Eton College
- An excellent career move: we actively seek to further the careers of our staff and to promote from within where possible. Staff have moved on from Holyport College to their choice of comprehensive, grammar and independent schools
- The (optional) opportunity to become involved in the boarding life of the school for additional payment





LETTER FROM THE HEAD MASTER

Holyport College is a co-educational state day and boarding school for pupils aged 11 – 19 years, providing an outstanding, all-round education.

Dear Colleague,

Thank you for your interest in Holyport College and for considering us as your next career move. I firmly believe that Holyport College represents one of the most unique and exciting opportunities in education today. We opened in September 2014 and have been growing ever since (reaching full capacity in September 2019). From 11-16 we are a fully comprehensive school teaching our traditional academic curriculum to students from across the ability range. At Sixth Form, we offer an aspirational academic pathway with entry criteria to match and our aim is to prepare students for study at the best universities in the world, including Russell Group and Oxbridge. Our students are happy, well motivated and are making exceptional progress. Our school is a community in which parents, carers, students and staff work together to ensure the best possible outcomes, not just academically but for the development of our students as human beings.



Schools are not defined by OFSTED and, whilst we are exceptionally proud of our Outstanding OFSTED rating and the Good rating of our boarding provision, we are also continually working to be the best school which we can be, not for OFSTED, but for our students, staff and community. That said, there are a number of comments in our OFSTED report which we think prospective employees should consider:

- *The school is a harmonious community where all groups coexist and cooperate together particularly well.*
- *Pupils are thoughtful, respectful and friendly. They are exceptionally proud to be a part of this new school. Behaviour is impeccable*
- *The school's pastoral system is a real strength*
- *Pupils are encouraged to develop as confident, articulate young people with an enthusiasm for learning and life*

We are honoured to have as our educational sponsor Eton College. Eton's fine traditions, its educational expertise and exceptional pastoral care help us to create a school where students aspire, achieve and succeed. And yet we are forging our own path and identity to become one of the country's best schools.

Our website and Twitter feed (@holyoportcollege) will help you to get a further flavour of the school. We are happy to arrange visits to the school for prospective candidates and, should you have any questions at all or if you would like to arrange a visit, please do not hesitate to get in touch.

Ben McCarey
hmpa@holyoportcollege.org.uk

Holyport College welcomes speculative applications from suitably qualified individuals at any time.



JOB DESCRIPTION HEAD OF MATHEMATICS

REPORTS TO: Head Master

START DATE: September 2019

**SALARY: MPS/UPS including London fringe (equivalent)
plus £12,000**

THE POST

Holyport College seeks an ambitious and effective graduate teacher to lead the Mathematics Department.

This post will provide unparalleled professional development opportunities for an experienced teacher with the capacity to demonstrate strong leadership skills and recognise the unique opportunity of leading Maths provision in the country's first state day and boarding free school which is fortunate to have as its sole education sponsor Eton College.

KEY RESPONSIBILITIES

- Lead and manage staff within the Maths department, including their performance management and appraisal
- Write a development plan, set teaching and academic targets and embed a meaningful monitoring and review process
- Develop schemes of work that inspire, challenge and enable students to achieve
- Help to maintain discipline in the department and across the College as a whole
- Participate in recruitment and selection activities
- Assist in the professional development of teachers
- Supervise and support beginner teachers and NQTs
- Contribute to the strategic development and effective working of the College by attending relevant meetings and participating in working parties

TEACHING AND LEARNING

- Teach engaging and effective lessons that motivate, inspire and improve student attainment
- Manage departmental budget and resources effectively and efficiently
- Direct and supervise support staff assigned to lessons
- Implement and adhere to the College's behaviour management policy, ensuring the health and well-being of students is maintained at all times
- Participate in preparing students for external examinations
- Maintain regular and productive communication with students, parents and carers, to report on progress, sanctions and rewards and all other communications

CURRICULUM SETTING AND ASSESSMENT

- Develop a syllabus and schemes of work for all year groups
- Monitor and assess teaching and learning
- Set regular, measurable and significant assessments for students
- Maintain accurate student data that can be used to make teaching more effective and ensure that suitable intervention strategies are employed within the department to promote excellent student progress
- Produce/contribute to oral and written assessments, reports and references relating to individuals and groups of students

COLLEGE CULTURE

- Support the College's values and ethos by contributing to the development and implementation of policies, practices and procedures
- Help create a strong College community, characterised by consistent, orderly behaviour and caring, respectful relationships
- Help develop a culture and ethos that is committed to achievement
- Support and work in collaboration with colleagues and other professionals in and beyond the school, covering lessons and providing other support as required

OTHER

- Carry out the role of a form tutor
- Participate in the College's co-curricular programme
- A willingness to assist with boarding duties, for which an extra payment is made, would be advantageous
- Undertake other various responsibilities under the reasonable direction of the SLT or Head Master

PERSON SPECIFICATION



QUALIFICATION CRITERIA

- Qualified to at least degree level
- Substantial experience of teaching Maths in a state or independent school
- A level teaching experience
- Permitted to work in the UK

EXPERIENCE

- Experience of working in a high achieving department in a state or independent school environment
- Experience of delivering consistently outstanding lessons to students of all ages and abilities
- Experience of implementing behaviour management strategies consistently and effectively
- Experience of supporting students of all ages and abilities to make excellent progress and achieve impressive examination outcomes
- Experience of having designed, implemented and evaluated effective, imaginative and stimulating schemes of work and models of assessment
- Experience of leading successful enrichment and extracurricular activities which inspire and motivate learners

LEADERSHIP

- Effective team worker and leader
- Good communication and organisational skills
- Resilience, motivation and commitment to driving up standards of achievement
- Role model to staff and students
- Genuine belief in the potential of every student
- Commitment to safeguarding and promoting the welfare of all students
- Commitment to the ethos, vision and values of Holyport College

TEACHING AND LEARNING

- Excellent classroom teacher with the ability to reflect on lessons and continually improve their own practice
- Effective and systematic behaviour management, with clear boundaries, sanctions, praise and rewards
- Thinks strategically about classroom practice and tailoring lessons to students' needs
- Understands and interprets complex student data to drive lesson planning and student attainment
- Commitment to regular and on-going professional development and training to establish outstanding classroom practice

APPLICATION INFORMATION



DISCLOSURE AND BARRING SERVICES

All applicants must be prepared to undergo screening to confirm their suitability to work with children and young people.

EQUAL OPPORTUNITIES

Holyport College welcomes applications from all sectors of the community.

INTERVIEWS

Shortlisted candidates will be interviewed by a panel of senior staff. They will also be asked to teach at least part of a lesson.

APPLICATIONS

Applications should be returned by e-mail to careers@holypportcollege.org.uk . The closing date for applications is noon on Friday 17th May.

Applications must contain the following:

- A fully completed Application Form;
- A fully completed Recruitment Monitoring Form;

Applicants may also provide a Curriculum Vitae to supplement information given in the Application Form.

In compliance with the Department for Education's safer recruitment guidance, the College will contact referees if you have been shortlisted for interview.

Holyport College reserves the right to check the accuracy of statements made as part of an application process. Those submitting an application are deemed to have given consent to such checks being made.

All staff take part in the College's performance management process and must abide by the Code of Conduct for Staff and Volunteers at Holyport College.